

REGULAR BOARD OF DIRECTORS MEETING  
ANZA ELECTRIC COOPERATIVE, INC.  
OCTOBER 25, 2018

DIRECTORS PRESENT

Billy Adams, President  
Thomas Firth, Vice President  
Joel Carlisle, Secretary  
Harold Burdick, Treasurer  
Stephan Lauzier  
Michael Machado  
Stephen P. Silkotch, Sr.

STAFF PRESENT

Kevin Short, General Manager  
Brian Baharie, Operations Manager  
Laura Snider-Manseau, Office Services Manager  
Debbie Winger, Telecommunications Manager  
Jennifer Miller, Gov. Relations / HR Director  
Yuri Gudino, Administrative Assistant

OTHERS PRESENT

Zachary Vollan, Hamilton School Student  
Michael Vollan, Hamilton School Student  
April Vollan, Member  
Bill Donahue, Anza Community Building, Inc  
Cecille Williamson, Member

The Regular Meeting of the Board of Directors of Anza Electric Cooperative, Inc. was held in the office of the Cooperative on October 25, 2018.

President Adams entered the Board meeting by teleconference call.

The meeting was called to order by President Billy Adams at 8:00 a.m. Upon calling the roll, Directors Billy Adams, Thomas Firth, Joel Carlisle, Harold Burdick, Stephan Lauzier, Michael Machado and Stephen P. Silkotch, Sr. were present thereby constituting a quorum.

President Adams called for agenda additions:

1. Add April Vollan, member
2. Add Cecille Williamson, member

After discussion of the agenda, Director Machado made a motion to approve the agenda as amended. Director Firth seconded the motion. Motion carried.

President Adams called for approval of the minutes of the Regular Board Meeting of September 21, 2018. After the discussion, Director Machado made a motion to approve the minutes as presented. Director Firth seconded the motion. Motion carried.

President Adams called for approval of the minutes of the Executive Session of September 21, 2018. After the discussion, Director Machado made a motion to approve the minutes as presented. Director Firth seconded the motion. Motion carried.

President Adams presented the president report.

President Adams called for member comments.

Michael Vollan and Zachary Vollan, Hamilton School Students presented and discussed the request for sponsorship of the History Travel Club.

At 8:13 a.m. Michael Vollan, Zachary Vollan and April Vollan left the Board Meeting.

Bill Donahue, Anza Community Building, Inc presented and discussed the request for donation for the Community Hall Generator.

At 8:43 a.m. Bill Donahue left the Board meeting.

General Manager presented and discussed the 17 KW Solar Farm monthly update, SunAnza output update, Hoover Dam Update, EV Charger update, ConnectAnza update, Work Plan update, Anza Transmission Upgrade Option, Wind Event from October 15, 2018 and other Business.

At 8:58 a.m. Robert Hargreaves, Corporate Attorney, Best Best & Krieger entered the Board Meeting via teleconference call.

At 8:59 a.m. the Board entered Executive Session to discuss the Cahuilla Reservation and the Casino Expansion/Hotel development.

At 9:29 a.m. Robert Hargreaves left the Executive Session.

At 9:30 a.m. the Board returned to Regular Session.

Government Relations Liaison presented and discussed the PG&E Gets Blamed for Another Deadly Wildfire article, PG&E Responds to Cascade Wildfire Announcement, CA Enacts Strongest Net Neutrality Protections in the Nation and 2018 Short List of Bills Signed by Governor Jerry Brown.

Office Services Manager presented and discussed the RUS Form 7- Revenue Comparisons for the months of September, the Operations / Variance Reports for Anza Electric Cooperative and ConnectAnza, the September AEPCO billing information, the investment report and the cash flow report. After discussion, Director Firth made a motion to receive and file the RUS Form 7- Revenue Comparisons for the months of September as presented. Director Carlisle seconded the motion. Motion carried.

Director Burdick presented and discussed the General Manager's expenses for the month of September in the amount of \$2,035.93. After the discussion, Director Carlisle made a motion to receive and file the General Manager's expenses. Director Firth seconded the motion. Motion carried.

Director Burdick presented and discussed the Directors' expenses for the month of September in the amount of \$12,469.39. After the discussion, Director Firth made a motion to receive and file the Directors' expenses as presented. Director Carlisle seconded the motion. Motion carried.

Director Burdick presented and discussed the expenditures for the month of September in the amount of \$1,136,236.41. After the discussion, Director Carlisle made a motion to receive and file the expenditures as presented. Director Firth seconded the motion. Motion carried.

Human Resources Director presented and discussed House Passes Family Savings Act, Governor Jerry Brown decides the Fate of Workplace Bills and NRECA 2019 Annual Enrollment Benefits Check-Up.

General Manager presented and discussed the Currents Magazine-Digital Format, Facebook Communication, Capital Credit Allocation Information for 2017 and Washington Youth Tour Update.

President Adams presented and discussed the Capital Credit Estate Settlements for Joan T. Broussard and Veronica Imel in the amount of \$4,707.81. After discussion, Director Firth made a motion to approve the Capital Credit Estate Settlements per Board Policy at 50% for a total disbursement in the amount of \$2,389.66. Director Machado seconded the motion. Motion carried.

Operations Manager presented and discussed the safety meetings for the month of September, lost time due to accidents, outages, new services, construction costs, operational time allotments, the Mountain Center daily peaks and low temperatures and other business for the month of September. After discussion, Director Carlisle made a motion to acknowledge the safety meetings for the month of September. Director Burdick seconded the motion. Motion carried.

Operations Manager presented and discussed the Mi-Pole Inspection Services Contract. After discussion, Director Carlisle made a motion to adopt the following resolution as presented,

*“WHEREAS, Anza Electric Cooperative, Inc. is in need of pole inspections to stay compliant with CPUC regulations, and*

*WHEREAS, Anza Electric Cooperative, Inc., has received a quote from Mi-Tech Services, Inc for these inspections on an estimated 3,500 poles needing both detailed and intrusive inspections for a total estimate of \$38,130.00, and*

*NOW, THEREFORE BE IT RESOLVED, the Board of Directors hereby approves the inspection of its poles as described in the summary and authorizes the General Manager of Anza Electric Cooperative, Inc. to execute contract documents with Mi-Tech Services, Inc. in the amount of \$38,130.00”.*

Director Firth seconded the motion. Motion carried.

Telecommunications Manager presented and discussed ConnectAnza’s installation update, Garner Valley Connects Update, Phase 2 Build out update, September uptime & outages and bandwidth utilization for the month of September.

Director Machado presented and discussed the Bylaw and Policy Committee report. After discussion, Director Carlisle made a motion to approve the following policies as presented:

- \* Policy No. 407 – “Drivers and Driver’s License”
- \* Policy No. 408 – “Safety & Job Training Standards & Procedures”
- \* Policy No. 408 – “Safety Policy”
- \* Policy No. 408.1 – “Employee Response Annual Environment Compliance”
- \* Policy No. 408.1 – “Environmental Compliance Policy”
- \* Policy No. 408.2 – “Acknowledgement”
- \* Policy No. 408.2 – “Drug Prevention Policy and Procedures”
- \* Policy No. 408.3 – “Bloodborne Pathogen Exposure Prevention”
- \* Policy No. 414 – “Dress Code Clothing”
- \* Rubber Glove Policy

Director Lauzier seconded the motion. Motion carried.

Director Machado reviewed Bylaw Article X.

General Manager presented the AEPCO report.

Director Burdick and Director Machado presented the GCSECA report and the Proposed 2019 Budget.

General Manager presented and discussed the GSPC report.

President Adams presented and discussed the approval of Director Attendance for the 2019 Annual Meeting on March 10 - 13, 2019 in Orlando, FL. After discussion, it was the consensus of the Board to take no action.

General Manager and Government Relations Liaison / Human Resources Director presented and discussed the Region 9 Meeting Review.

General Manager presented and discussed the Ruralite Services Capital Credit Distribution.

General Manager presented and discussed the CoBank Capital Credit Distribution.

General Manager presented and discussed the 2018 CFC Semiannual Interest Payment on Investments.

President Adams presented and discussed the request for donation for Hamilton Elementary and Middle School for Educational trips. After discussion, Director Lauzier made a motion to donate \$500. Director Firth seconded the motion. Motion carried.

President Adams presented and discussed the request for donation for the Anza Community Building, Inc. After discussion it was the consensus of the Board to take no action.

President Adams presented and discussed the request for donation for Hamilton School History Travel Club. After discussion, Director Machado made a motion to have the History Travel Club bring back the request for donation with budget amount.

At 11:35 a.m. the Board entered Executive Session to discuss Santa Rosa reservation and easement agreement.

At 11:47 a.m. the Board returned to Regular Session.

There being no further business to come before this meeting, the meeting was duly adjourned at 11:49 a.m.

  
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Joel Carlisle, Secretary

ATTESTED:

  
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Billy Adams, President

#### CERTIFICATION

I, Joel Carlisle do hereby certify that I am the duly elected and qualified Secretary of the Board of Directors of the Anza Electric Cooperative, Inc. and that the above is a true and correct copy of the minutes of the Regular Meeting of the Board of Directors held on October 25, 2018, at which time a quorum was present and voting throughout.

IN WITNESS WHEREOF; I have hereunto subscribed my name as the Secretary and affixed the Corporate Seal of said Cooperative this 25<sup>th</sup> day of October 2018.

  
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Joel Carlisle, Secretary