

REGULAR BOARD OF DIRECTORS MEETING  
ANZA ELECTRIC COOPERATIVE, INC.  
NOVEMBER 29, 2018

DIRECTORS PRESENT

Billy Adams, President  
Thomas Firth, Vice President  
Joel Carlisle, Secretary  
Harold Burdick, Treasurer  
Stephan Lauzier  
Michael Machado  
Stephen P. Silkotch, Sr.

STAFF PRESENT

Kevin Short, General Manager  
Brian Baharie, Operations Manager  
Laura Snider-Manseau, Office Services Manager  
Debbie Winger, Telecommunications Manager  
Jennifer Miller, Gov. Relations / HR Director  
Katherine MacIver, Member Services Manager  
Yuri Gudino, Administrative Assistant

OTHERS PRESENT

Vanessa Minot, Santa Rosa Tribal Administrator  
Terry Hughes, Santa Rosa Tribal  
Joe Hoffman, Hoffman Insurance  
Rachel Tossetti, Hoffman Insurance  
Marrisa Saldana, Hoffman Insurance  
Sandy King, Journeyman Lineman

The Regular Meeting of the Board of Directors of Anza Electric Cooperative, Inc. was held in the office of the Cooperative on November 29, 2018.

The meeting was called to order by President Billy Adams at 8:10 a.m. Upon calling the roll, Directors Billy Adams, Thomas Firth, Joel Carlisle, Harold Burdick, Stephan Lauzier, Michael Machado and Stephen P. Silkotch, Sr. were present thereby constituting a quorum.

President Adams called for agenda additions:

1. Add Capital Credit Estate Settlement

After discussion of the agenda, Director Carlisle made a motion to approve the agenda as amended. Director Burdick seconded the motion. Motion carried.

President Adams called for approval of the minutes of the Regular Board Meeting of October 25, 2018. After the discussion, Director Machado made a motion to approve the minutes as presented. Director Carlisle seconded the motion. Motion carried.

President Adams called for approval of the minutes of the Executive Session of October 25, 2018. After the discussion, Director Carlisle made a motion to approve the minutes as presented. Director Firth seconded the motion. Motion carried.

President Adams presented the president report.

President Adams called for member comments.

Vanessa Minot and Terry Hughes, Santa Rosa Tribal Council presented and discussed the request for free commercial line extensions and waiver of fees for their elders to be included in the 2019 easement renewal.

At 8:25 a.m. Vanessa Minot and Terry Hughes left the Board meeting.

General Manager presented and discussed the 17 KW Solar Farm monthly update, SunAnza output update, Hoover Dam Update, EV Charger update, ConnectAnza update, Work Plan update, Renewables Portfolio Standard Annual Report and other Business. .

Government Relations Liaison presented and discussed the Midterm CA Statewide Election Results, Order Instituting Rulemaking to Implement Electric Utility Wildfire Mitigation Plans Pursuant to Senate Bill 901, CPUC Launches PG&E, an article regarding the SCE Probe after 3 Deadly Fires, and 2018 CAL Fire Year to Date Statistics.

At 9:52 a.m. Joe Hoffman, Rachel Tossetti and MARRISA SALDANA from Hoffman Insurance entered the Board Meeting.

Joe Hoffman, Rachel Tossetti and Maureen from Hoffman Insurance presented and discussed the renewal for the 2019 Medical Benefits.

At 10:25 a.m. Joe Hoffman, Rachel Tossetti and MARRISA SALDANA from Hoffman Insurance left the Board Meeting.

Office Services Manager presented and discussed the RUS Form 7- Revenue Comparisons for the months of October, the Operations / Variance Reports for Anza Electric Cooperative and ConnectAnza, the October AEPCO billing information, the investment report and the cash flow report. After discussion, Director Machado made a motion to receive and file the RUS Form 7- Revenue Comparisons for the months of October as presented. Director Carlisle seconded the motion. Motion carried.

Office Services Manager presented and discussed the 2019 Audit Contract. After discussion, Director Machado made a motion to approve the 2019 Audit Contract. Director Carlisle seconded the motion. Motion carried.

Director Burdick presented and discussed the General Manager's expenses for the month of October in the amount of \$2,025.25. After the discussion, Director Machado made a motion to receive and file the General Manager's expenses. Director Firth seconded the motion. Motion carried.

Director Burdick presented and discussed the Directors' expenses for the month of October in the amount of \$8,629.65. After the discussion, Director Firth made a motion to receive and file the Directors' expenses as presented. Director Machado seconded the motion. Motion carried.

Director Burdick presented and discussed the expenditures for the month of October in the amount of \$1,057,174.47. After the discussion, Director Carlisle made a motion to receive and file the expenditures as presented. Director Machado seconded the motion. Motion carried.

Director Burdick discussed the Finance and Audit Committee meeting to review the 2019 Budget Meeting. After discussion it was the consensus of the board to set date for December 14, 2018.

Member Services Manager presented and discussed American Express is Back, Washington Youth Tour and Facebook comments.

Member Services Manager presented and discussed the Capital Credit Estate Settlements for Shirley Harbeck in the amount of \$6,124.99. After discussion, Director Machado made a motion to approve the Capital Credit Estate Settlements per Board Policy at 50% for a total disbursement in the amount of \$3,062.50. Director Firth seconded the motion. Motion carried.

At 11:05 a.m. Journeyman Lineman, Sandy King entered the Board Meeting.

Operations Manager presented and discussed the safety meetings for the month of October, lost time due to accidents, outages, new services, construction costs, operational time allotments, the Mountain Center daily peaks and low temperatures and other business for the month of October. After discussion, a motion was duly made and seconded to acknowledge the safety meetings for the month of October. Motion carried.

Journeyman Lineman, Sandy King presented and discussed the Spida CALC Pole Loading Software analysis.

At 11:28 a.m. Journeyman Lineman, Sandy King left the Board Meeting.

Telecommunications Manager presented and discussed ConnectAnza's installation update, Garner Valley / Thomas Village Connects Update, October uptime & outages, IEEP Smart City / County Award from November 7, 2018 and bandwidth utilization for the month of October.

Director Machado presented and discussed the Bylaw and Policy Committee report. After discussion, Director Firth made a motion to approve the following policies as presented:

- \* Policy No. 409 – “Employee Education Program”
- \* Policy No. 410 – “Employee Benefits”
- \* Policy No. 411 – “Retirement”
- \* Policy No. 412 – “Communication Devices”
- \* Policy No. 413 – “Purchases by Cooperative for Employees”
- \* Policy No. 414 – “Dress Code Clothing”

- \* Policy No. 415 – “Computer Software/Hardware Policy”
- \* Policy No. 416 – “Reimbursing Personnel for Moving Expenses”

Director Carlisle seconded the motion. Motion carried.

Director Machado reviewed Bylaw Article XI. After discussion, Director Lauzier made a motion to revise section 1 of the bylaw. After further discussion, Director Carlisle made a motion to stop discussion of revising bylaw XI and move on. Director Firth seconded the motion. Motion carried.

General Manager presented the AEPCO report.

Director Burdick and Director Machado presented the GCSECA report.

President Adams discussed Director Attendance for the 2019 GCSECA Winter Meeting and Legislative Conference on January 28 – 31, 2019 in Tempe, AZ. After discussion, the Board acknowledged that Directors Burdick and Machado would attend due to their Director seats on the GCSECA Board. After further discussion, Director Carlisle made a motion to approve Director Lauzier to attend along with Director Machado and Director Burdick. Director Machado seconded the motion. Motion carried.

General Manager presented and discussed the GSPC report.

General Manager presented and discussed the GSPC 2019 Budget and Dues. After discussion, Director Machado made a motion to approve the 2019 Budget and Dues. Director Carlisle seconded the motion. Motion carried.

General Manager presented and discussed the CFC report from the Boardroom and Cash rebate.

General Manager presented and discussed the Northwest Public Power Association one-time credit.

President Adams discussed setting date for the May Board meeting. After discussion it was the consensus of the board to set date for May 30, 2019.

President Adams discussed setting date for the July Board meeting. After discussion it was the consensus of the board to set date for July 19, 2019.

President Adams discussed setting date for the July Annual Membership Meeting. After discussion it was the consensus of the board to set date for July 27, 2019.

President Adams discussed setting date for the September Board meeting. After discussion it was the consensus of the board to set date for September 19, 2019.

President Adams discussed setting date for the November Board meeting. After discussion it was the consensus of the board to set date for November 21, 2019.

President Adams discussed setting date for the December Board meeting. After discussion it was the consensus of the board to set date for December 19, 2019.

At 12:57 p.m. the Board entered Executive Session to discuss Santa Rosa reservation and easement agreement, Approval of the 2019 Medical Benefits, 2018 Employee Bonus Budget Approval and General Manager's Year-End Bonus Approval.

At 1:29 p.m. the Board returned to Regular Session.

There being no further business to come before this meeting, the meeting was duly adjourned at 1:30 p.m.

  
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Joel Carlisle, Secretary

ATTESTED:

  
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Billy Adams, President

#### CERTIFICATION

I, Joel Carlisle do hereby certify that I am the duly elected and qualified Secretary of the Board of Directors of the Anza Electric Cooperative, Inc. and that the above is a true and correct copy of the minutes of the Regular Meeting of the Board of Directors held on November 29, 2018, at which time a quorum was present and voting throughout.

IN WITNESS WHEREOF; I have hereunto subscribed my name as the Secretary and affixed the Corporate Seal of said Cooperative this 29<sup>th</sup> day of November 2018.

  
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Joel Carlisle, Secretary