

REGULAR BOARD OF DIRECTORS MEETING
ANZA ELECTRIC COOPERATIVE, INC.
DECEMBER 27, 2018

DIRECTORS PRESENT

Billy Adams, President
Thomas Firth, Vice President
Joel Carlisle, Secretary
Harold Burdick, Treasurer
Stephan Lauzier
Michael Machado
Stephen P. Silkotch, Sr.

STAFF PRESENT

Kevin Short, General Manager
Brian Baharie, Operations Manager
Laura Snider-Manseau, Office Services Manager
Debbie Winger, Telecommunications Manager
Jennifer Miller, Gov. Relations / HR Director
Katherine MacIver, Member Services Manager
Yuri Gudino, Administrative Assistant
Celena Downey, Accountant I
Heather Newman, Accountant II

OTHERS PRESENT

Cecile Williamson, Member
Lance Fogle, History Travel Club
April Vollan, History Travel Club
Zachary Vollan, History Travel Club

The Regular Meeting of the Board of Directors of Anza Electric Cooperative, Inc. was held in the office of the Cooperative on December 27, 2018.

The meeting was called to order by President Billy Adams at 8:01 a.m. Upon calling the roll, Directors Billy Adams, Thomas Firth, Joel Carlisle, Harold Burdick, Stephan Lauzier, Michael Machado and Stephen P. Silkotch, Sr. were present thereby constituting a quorum.

President Adams called for agenda additions:

1. Add Cecile Williamson, Member

After discussion of the agenda a motion was duly made and seconded to approve the agenda as amended. Motion carried.

President Adams called for approval of the minutes of the Regular Board Meeting of November 29, 2018. After discussion, Director Machado made a motion to approve the minutes as presented. Director Carlisle seconded the motion. Motion carried.

President Adams called for approval of the minutes of the Executive Session of November 29, 2018. After the discussion, Director Machado made a motion to approve the minutes as presented. Director Burdick seconded the motion. Motion carried.

President Adams presented the president report.

President Adams called for member comments.

Lance Fogle, April Vollan and Zachary Vollan from the History Travel Club presented and discussed their request for donation for the History Travel Club trip to Washington DC and New York City with EF Explore America.

At 8:26 a.m. April Vollan and Zachary Vollan left the Board meeting.

General Manager presented and discussed the 17 KW Solar Farm monthly update, SunAnza output update, Hoover Dam Update, EV Charger update, ConnectAnza update, Work Plan update and other Business.

At 8:42 a.m. Lance Fogle from the History Travel Club left the Board Meeting.

At 8:48 a.m. the Board entered Executive Session to discuss the Cahuilla Casino project, Lantz Fire and Santa Rosa Easement Renewal.

At 9:00 a.m. the Board returned to Regular Session.

Government Relations Liaison presented and discussed the CA Looks to Electricity Shutoffs as a Faster Cheaper Wildfire Solution, CPUC Opens Proceeding on Utility Re-Energization, CPUC Adopts New Utility Safety Rules and Farm Bill Advances Electric Co-op Interests in Rural Development, Broadband.

At 9:06 a.m. Celena Downey, Accountant I, entered the Board meeting.

Office Services Manager presented and discussed the RUS Form 7- Revenue Comparisons for the months of November, the Operations / Variance Reports for Anza Electric Cooperative and ConnectAnza, the November AEPCO billing information, the investment report and the cash flow report. After discussion, Director Carlisle made a motion to receive and file the RUS Form 7- Revenue Comparisons for the months of November as presented. Director Firth seconded the motion. Motion carried. After further discussion, Director Machado made a motion to add wholesale percentage to Cost of Power in the Form 7 Variance section in the Office Services Managers Report. Director Lauzier seconded the motion. Motion carried.

At 10:05 a.m. Heather Newman, Accountant II, entered the Board meeting.

Office Services Manager presented and discussed the 2019 Budget. After discussion, Director Burdick made a motion to approve the 2019 Budget. Director Firth seconded the motion. Motion carried.

At 11:07 a.m. Accountant I, Celena Downey and Accountant II, Heather Newman left the Board meeting.

Director Burdick presented and discussed the General Manager's expenses for the month of November in the amount of \$0.

Director Burdick presented and discussed the Directors' expenses for the month of November in the amount of \$9,266.94. After the discussion, Director Carlisle made a motion to receive and file the Directors' expenses as presented. Director Firth seconded the motion. Motion carried.

Director Burdick presented and discussed the expenditures for the month of November in the amount of \$1,430,514.89. After the discussion, Director Adams made a motion to receive and file the expenditures as presented. Director Carlisle seconded the motion. Motion carried.

Human Resources Director presented and discussed New Hires, 2019 Labor Law Changes and 2018 Employee Communication Committee Holiday Party.

Member Services Manager presented and discussed Member Advisory Committee, Washington Youth Tour Winners and Electrical Safety.

Member Services Manager presented and discussed the Capital Credit Estate Settlements for Donald J. Anderson in the amount of \$1,187.28. After discussion, Director Carlisle made a motion to approve the Capital Credit Estate Settlements per Board Policy at 50% for a total disbursement in the amount of \$593.64. Director Firth seconded the motion. Motion carried.

Member Services Manager presented and discussed the 2018 Fourth Quarter Write-offs in the amount of \$5,306.10. After discussion, Director Carlisle made a motion to approve the Fourth Quarter Write-Offs as presented. Director Burdick seconded the motion. Motion carried.

Operations Manager presented and discussed the safety meetings for the month of November, lost time due to accidents, outages, new services, construction costs, operational time allotments, the Mountain Center daily peaks and low temperatures and other business for the month of November. After discussion, Director Carlisle made a motion to acknowledge the safety meeting for the month of November. Director Firth seconded the motion. Motion carried.

Telecommunications Manager presented and discussed ConnectAnza's installation update, Garner Valley / Thomas Village Connects Update, November uptime & outages, Refurbished Computer Give-away and bandwidth utilization for the month of November.

Director Machado presented and discussed the Bylaw and Policy Committee report. After discussion, Director Burdick made a motion to approve the following policies as presented:

- * Policy No. 500 – "Sale of Material & Supplies"

- * Policy No. 501 – “Board-Member Relations”
- * Policy No. 502 – “Member Request to Attend Board Meetings”
- * Policy No. 503 – “Member Request for Cooperative Information”
- * Policy No. 506 – “Identity Theft Red Flag Prevention”

Director Firth seconded the motion. Motion carried.

Director Machado reviewed Bylaw Article XII.

General Manager presented the AEPCO report.

Director Burdick and Director Machado presented the GCSECA report.

President Adams presented and discussed the GCSECA Membership Renewal. After discussion, Director Machado made a motion to continue with the Membership. Director Burdick seconded the motion. ~~Motion dies due to unanimous vote.~~ After further discussion a vote was taken. Results were 2 in favor of Renewing the Membership and 3 opposed. Director Silkotch, Sr. abstained. Motion failed.

President Adams presented and discussed the NRECA Director Attendance for the 2019 Director’s Conference for February 9 – 12, 2019 in San Antonio, TX. After discussion, Director Carlisle made a motion to approve Director Silkotch, Sr. to attend. Director Lauzier seconded the motion. Motion carried.

At 12:10 p.m. Director Machado left the Board meeting.


General Manager presented and discussed the Federated Rural Electric Insurance Exchange report from the Boardroom.

General Manager presented and discussed the Excess Liability Proposal. After discussion, Director Carlisle made a motion to approve the Excess Liability Proposal. Director Burdick seconded the motion. Motion carried.

President Adams discussed the 2019 ACRE Director Membership Renewal. After discussion, it was the consensus of the Board to refer to January’s Board Meeting.


President Adams presented and discussed the donation request for the History Travel Club. After discussion, Director Burdick made a motion to donate \$250. After further discussion Director Burdick withdrew his motion. Following discussion Director Silkotch, Sr. made a motion to donate \$500. Director Firth seconded the motion. Motion carried.

There being no further business to come before this meeting, the meeting was duly adjourned at 12:22 p.m.



Thomas Firth, Vice President

ATTESTED:



Billy Adams, President

CERTIFICATION

I, Thomas Firth do hereby certify that I am the duly elected and qualified Vice President of the Board of Directors of the Anza Electric Cooperative, Inc. and that the above is a true and correct copy of the minutes of the Regular Meeting of the Board of Directors held on December 27, 2018, at which time a quorum was present and voting throughout.

IN WITNESS WHEREOF; I have hereunto subscribed my name as the Vice President and affixed the Corporate Seal of said Cooperative this 27th day of December 2018.



Thomas Firth, Vice President