

ANZA ELECTRIC COOPERATIVE, INC.
MEMBER REQUEST FOR INFORMATION

NAME: _____

ADDRESS: _____

PHONE #: _____ MEMBER #: _____

I request the following information: _____

My purpose for the request is: _____

I would like to review these materials at the Cooperative office on: Date: _____ Time: _____

If this day and/or time are unavailable, I understand the Cooperative will contact me for rescheduling.

I would like to obtain copies of the materials requested.

I understand the Cooperative may charge for this service. If the Cooperative is required to research and/or prepare materials there will be a minimum charge of \$30.00. Extensive research and/or preparation will be charged at the rate of \$30.00 per 1/2 hour. A deposit may be required prior to filing request.

Corporations Code §12603

12603. The accounting books and records and minutes of proceedings of the members and the board and committees of the board shall be open to inspection upon the written demand on the corporation of any member, at any reasonable time, for a purpose reasonably related to such person's interests as a member.

SIGNED: _____ PRINT NAME _____

DATE SIGNED: _____

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FOR COOPERATIVE USE ONLY

Date Received _____ **Method Received** _____

Appointment confirmed with member by _____
Name

Appointment rescheduled to: Date _____ Time _____ Confirmed by _____
Initials

Information requested is available

___ Deposit Not Required ___ Deposit Required Amt \$ _____ Received by _____
Initials

Information requested is not available. Reason: _____

Discussed with member _____ Date _____

Request completed: Date _____ By: _____